



## Adding Images To Words

### Personalise Your Vocabulary by Adding Images as Symbols

You can add an image to a word instead of a symbol. You can then save these additions so that you can use them again.

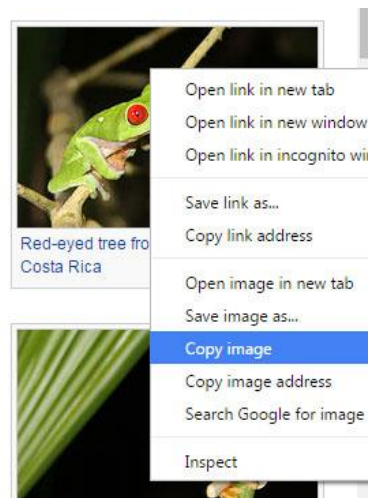
First write a sentence containing the word you want to edit.



### From the Internet or Word Document

1. Find the image you require in your web browser or a Word document.

2. Right click on the image and select **Copy** or **Copy image**.

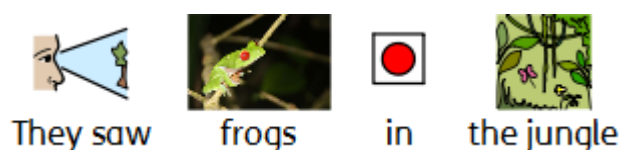


3. Click onto InPrint and press **Ctrl + V** or **Paste** from the **Edit** tab.

A 'ghost' image will appear attached to your mouse.



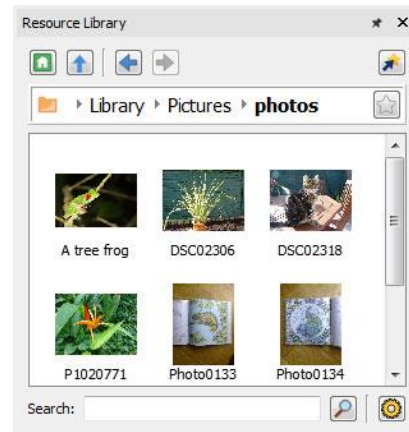
4. Click on the word and the symbol will be replaced by the photo.



## From Your Computer

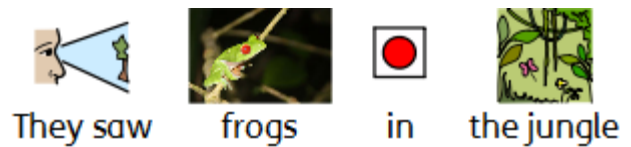
1. Use the **Resource Library** to navigate your computer or network to find the image you require and click on it.

A 'ghost' image will appear attached to your mouse.



2. Click on the word and the symbol will be replaced by the photo.

**This new symbol will added to this document's vocabulary.**



## Saving the New Image Permanently

To save your new vocabulary permanently, click on the **Symbols** tab and choose **Save Symbol Changes**.

You can add the words to your **User Wordlist**, which is always used on your computer. Or to a new **Topic Wordlist** to share with other people.