



## Creating Door Signs

### ✓ After making this resource you will be able to...

- Log into your account and access the **Grids**
- Select an appropriate **Template**
- Fill in the **Template**
- Save the **Document**
- Print the **Document**



This activity will take you approximately **5 minutes** to complete.

## Log In

1. Go to the URL:  
[www.widgitonline.com](http://www.widgitonline.com)  
and **Log In**.

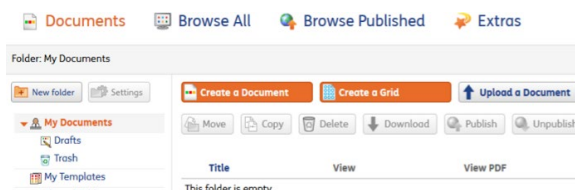
### Log in to Widgit Online

The screenshot shows a login form with the following fields and elements:

- Email address or group ID/username:
- Password:
- Remember Me:
- [Forgotten your password?](#)
- 

## Find the Correct Template

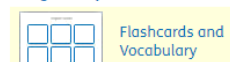
1. Select **Create a Grid**.



2. Select **Flashcards and Vocabulary**, and **1x1 Flashcard**.

## Choose a Template

### Widget Templates



Flashcards and Vocabulary

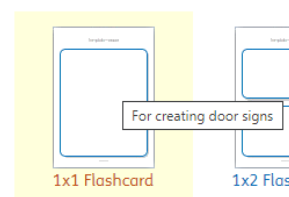


Activities



Timetables and Planners

### Portrait Flashcards

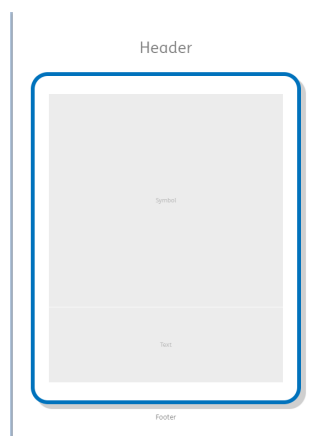


1x1 Flashcard

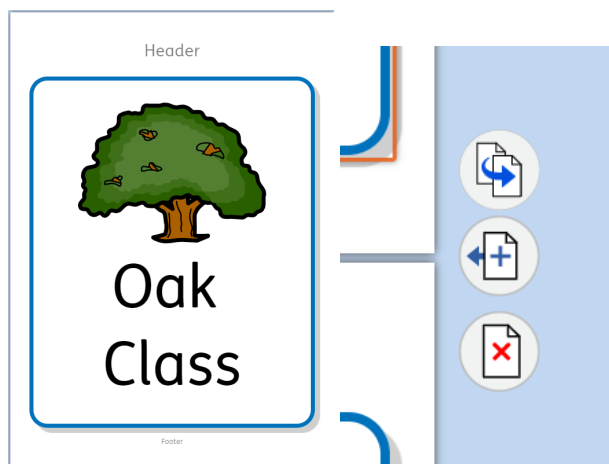
1x2 Flashcard

## Edit the Document

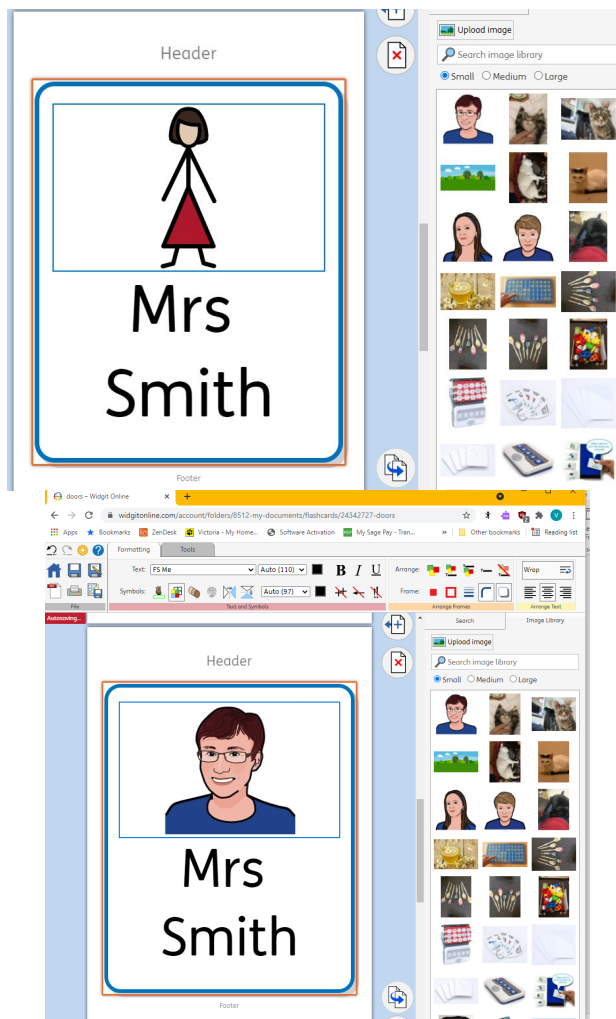
3. Type in the **Text** box, the symbol will auto-fill.



4. Click the **+** to add pages.

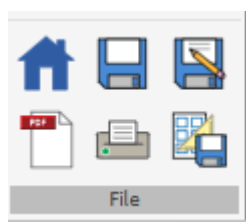


5. You can replace a symbol with a photograph. All pictures in your **Image Library** are here, you can also upload new images. With the **Symbol** cell selected, and in the **Image Library** tab simply **click** the image you wish to use.

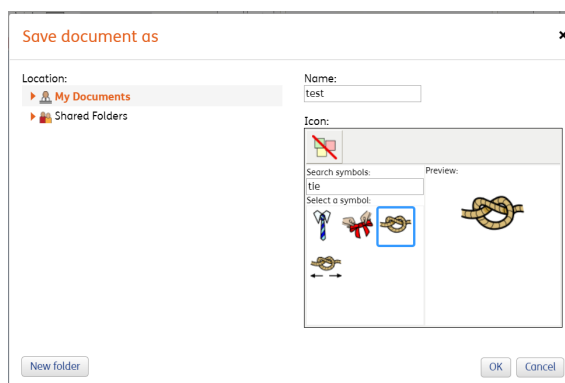


## Save and Print the Resource

1. To save the document click on the **Save** icon.



2. Choose the **Location** to save in from the left-hand side. Type a **Filename** in the box, and you can also choose a symbol for the file (optional). Click **OK** to save.



3. To print a document, click the **Print as PDF** icon. Click **View PDF** on the pop-up window. You can then send to your printer.

